

PROJECT UPDATE AUGUST, 2007

Area: Transportation Planning

Staff: Ron Hinsenkamp, Jackie Mitchell, Pat Macke & Dan Wegner

Transportation Planning & Coordination (1200)

1200.01 Staff members prepared and compiled this monthly report.

1200.02 At the request of the FHWA Indiana Division, staff participated in a comprehensive review of the *Draft Interagency Consultation Group Conformity Consultation Procedures* being developed collaboratively by FHWA, US EPA, IDEM, INDOT and the 13 MPOs in Indiana.

1200.02 The chief transportation planner developed and distributed the agenda and supporting handout material for the Transportation Technical Committee Meeting to be held on August 28, 2007.

1200.02 The chief transportation planner participated in the INDOT Air Quality Committee Meeting on August 23, 2007. The executive director and chief transportation planner then participated in the monthly MPO Council Meeting at INDOT.

1200.02 On August 28, the staff members hosted the WCIEDD Transportation Technical Committee meeting.

1200.02 The chief transportation planner attended weekly department head meetings held by the Mayor of Terre Haute.

122.02 Staff will be attending a Citizens Advisory Committee and Disabled Advisory Committee meeting on August 28th at the Vigo County Public Library at 10 a.m. The public is invited to attend. The committee's will be discussing extended services for the Terre Haute city bus service and any concerns that the public may have on future changes.

1200.04 Throughout the month, the chief transportation planner continued to develop and maintain the Transportation Page(s) on the WCIEDD Web Site in support of our Public Participation Plan.

1200.06 A staff member attended a two-day Excel Training Workshop to develop new proficiency with spreadsheet software. The training was put on by a commercial vendor.

1200.06 Throughout the month, staff members continued to develop and hone their skills with TransCAD and Maptitude by developing new products to help meet the visualization requirements mandated by SAFETEA-LU.

1200.06 Two staff members participated in HPMS Training Course sponsored by National Highway Institute. The course demonstrated basic principles pertaining to HPMS Traffic Counting.

Transportation System Management (1210)

1210.03 The following table summarizes the various types of traffic counts scheduled and conducted by staff members so far this year. Each count involves a minimum of two trips to the count location, setup of the counter(s) at each location, collection of site longitude and latitude using a GPS receive, retrieval of the counter(s) from the count location at the conclusion of the count, download and analysis of collected data, generation of individual count reports; and posting of raw count data, ADT and AADT in the count database.

2007 Traffic County Program Summary

Month	HPMS		Coverage		Special		Total		Percent of Scheduled Counts Completed Y-T-D
	Scheduled	Complete	Scheduled	Complete	Scheduled	Complete	Scheduled	Complete	
Jan-07	0	0	0	0	0	0	0	0	
Feb-07	0	0	0	0	0	0	0	0	
Mar-07	0	0	0	0	0	0	0	0	
Apr-07	0	0	0	0	0	0	0	0	
May-07	0	0	0	0	0	0	0	0	
Jun-07	0	0	1	1	0	0	1	1	100.00%
Jul-07	24	17	0	0	1	1	25	18	73.08%
Aug-07	5	12	12	4	0	0	17	16	
Sep-07	0	0	0	0	0	0	0	0	
Oct-07	0	0	0	0	0	0	0	0	
Nov-07	0	0	0	0	0	0	0	0	
Dec-07	0	0	0	0	0	0	0	0	
Total	29	29	13	5	1	1	43	35	

Note(s):

Count information is current as of 8/22/07.

100% of the scheduled HPMS counts for 2007 have been completed.

The coverage count schedule for the remainder of the year is still being developed.

1210.03 Staff analyzed, interpreted and prepared a special traffic count report for a section of SR 63 between Hulman St. and Pleasant Ave. for a business owner. The individual was also provided historical count data for 15 other locations throughout the city.

1210.03 Staff analyzed, interpreted and prepared a special traffic count report in support of the SR 42/Swalls Road Intersection Improvement Project (DES #0012910). The completed report has been provided to the consultant hired by INDOT to design the project. Data for this report was collected in June and July 2007.

1210.03 Staff responded to numerous requests from the students in ISU's MBA Program for traffic count data on sections of US 41 and US 40 as part of the students final semester project to determine a site for a new car wash.

1210.03 Staff developed and organized a field record book on the traffic count program. The book provides a single-source repository for traffic count schedules, worksheets and information on what counts are in-process and what counts have been completed.

1210.03 Staff began the process of revalidating the coverage count program using FHWA roadway classification information, historical data on past coverage counts and section count information contained in the travel demand model for the MPA. As part of this process, a traffic count program map is being developed using TransCAD/Maptitude.

1210.03 Staff worked with the INDOT Crawfordsville District Office to obtain updated INDOT count information on 34 sections for US 41, US 40, SR 46 and SR 42. This updated information will be incorporated into the next revision of the travel demand model and the traffic count program map being developed.

1210.03 Staff continues to work with the Timemark VIAS software in an effort to develop new reporting capabilities and proficiency with the software.

1210.03 Staff worked with the City of Terre Haute to obtain an excess city vehicle to use in executing the traffic counting program.

1210.02 Staff has been preparing a Traffic Accident Study for the Vigo County area using information obtained from the Indiana State Police (ISP) database. Preparation of the report will be ongoing for the months to come.

Transportation Development Initiatives (1203)

1203.02 Staff is continuing to work on the draft of the Coordinated Public Transit Human Services Transportation Plan. At their July meeting, the Transportation Advisory Committee approved the draft with some minor changes. The plan will be presented to the Transportation Technical for review later this month. Once the Transportation Policy Committee adopts the plan it will be submitted to INDOT.

1203.06 Staff is continuing to check with representatives of Federal Transit Administration (FTA) on the grant application for 3 replacement buses and security enhancement at the new multi-modal facility for the City of Terre Haute.

1203.07 Staff completed the 8th drawdown request for the City's Multi Modal Facility in the amount of \$107,256. This brings their total drawdown for the year to \$1,576,818.

1203.07 Staff completed the 2nd quarter drawdown for the THTU in the amount of \$235,453. This brings their total drawdown for the year to \$418,992.

1203.07 Staff completed the 3rd quarter drawdown for Saturday Service in the amount of \$16,060. This brings the total amount for the year to \$48,996. These are the funds received from the CMAQ Funding.

1203.08 Staff completed and submitted the 2008 DBE Annual Report for the THTU. Their goal for 2008 will again be 1% of operational funding to be applied toward any WBE's and DBE's when possible.

1203.09 Staff prepared an advertising flyer for the THTU announcing city buses would be traveling to the Colt's Camp and the community could park their cars at the city parking garage and ride the bus to see the Colts for a small fee. Both local TV stations and the Tribune Star helped get the word out to the community. This venture was considered.

Transit Ridership Surveys (1215)

1215.02 Staff completed (90) on-board surveys for the THTU for 2007. This is an on-going requirement under the Title VI Reports for FTA.

1215.03 Staff completed the Annual NTD Section 15 Report for the THTU 2006 FY. We have received a verbal approval from the review committee, but we are still waiting on a written approval letter.

Transportation Improvement Program (1220)

1220.03 The chief transportation planner processed two (2) administrative modification requests to the TIP from the City of Terre Haute and one (1) administrative modification request from Vigo County.

1220.03 The chief transportation planner processed three (3) proposed amendment requests from the City of Terre Haute and two (2) proposed amendment requests from INDOT for the 2008-2010 TIP. The proposed amendments were also posted on the Web site for public comment and forwarded to our AQ partners for coordination.

1220.03 In response to a request from the MPO Council, staff members compiled a list of the number of TIP amendment requests initiated by INDOT for 2003 – 2007.

1220.05 On August 1, the chief transportation planner participated in a meeting at the INDOT Central Office with the Vigo County Commissioners, Vigo County Engineer, the BLA Project Manager and representative of INDOT to discuss the Canal Road Phase I bids that all came in over the engineer's estimate and develop a plan for re-bidding the project.

1220.05 Staff members worked with the INDOT Crawfordsville District Office, INDOT Central Office and Vigo County's engineering consultant to try and resolve questions regarding the amount of TE funding awarded DES #0200988, Riley Canal Lock 47. As of this date, INDOT is still attempting to determine the actual amount of funds awarded.

1220.05 The chief transportation planner met with the Assistant Terre Haute City Engineer to coordinate funding for the Brown Ave. and Margaret Ave. projects.

1220.05 Throughout the month, the chief transportation planner continued to respond to numerous requests for information on the proposed eastern re-alignment of the SR 641. He also worked with the project manager to try and develop a timeline for the Environmental Analysis.

Transportation Plan Development (1247)

AREA: Economic Development

STAFF: Jim Coffenberry, Terry Jones

WCIEDD

- Staff attended the Lead Based Paint Inspector Training and Lead Based Paint Risk Assessor Training Course in August.

Clay County

- Staff continues working with a Brazil business as it plans for a major expansion. Staff recently met with the company's president and business planning consultant to provide information on incentives and creative financing that could be available for the expansion project.
- Staff also continues to work with Headwaters Energy Services as the company nears the start-up of its coal fines recovery operation. Currently, the Clay County Board of Commissioners is advertising for bids to carry out the road upgrade needed to support the project.
- Staff met with the Clay County Board of Commissioner and officials from Duke Energy to discuss current projects. Duke has agreed to provide assistance in the areas of marketing and training resources.

- WCIEDD staff met with the owner of local brownfield site to discuss the resources available for testing and remediation of the site.
- Staff is continuing to work with the owner of the former Arketex facility to secure remediation dollars for the site. A recent Brownfield Grant was used by the county to fund an environmental assessment phase I and an asbestos survey of the site. Significant asbestos contamination was discovered.
- Staff conducted the 7th claims meeting with USDA, Clay City Engineer and Clerk Treasurer of Clay City in regards to the Sewer Improvement Project that has begun construction. The Town was awarded \$500,000 from the CDBG program to help complete the estimated \$3.9 million dollar improvement project. Staff also conducted construction worker interviews for the labor standards requirements connected to the CDBG program. The construction project is nearly 80% complete.
- Staff continues to work on the Clay County Pre-Disaster Mitigation Planning Project. Staff continues to gather information to be included into the plan.
- Staff continues to work with the R.E.I.N. group in Clay City on possible community center planning project.
- Staff has been notified that the Clay City Streetlight Project is still in the process of being evaluated and notifications on the final selections should be announced by the end of September.

Parke County

- Staff met with a prospective retail developer to discuss plans for a Rockville retail mall. Staff referred the developer to a consultant for business planning assistance.
- WCIEDD provided information pertaining to a prospective industrial developer to a Rockville bank and to Kristin Clary. Staff provided procedural information related to stat incentive offered to the company.
- Staff continues to work on the PDM project for the county. Staff continues to work on completing Sections 4-6 of the plan. Staff is still gathering information to be included into the plan.
- Staff continues to work on Town of Rosedale's Water Improvement Project that received CFF Rd. I 2007 funding for a full \$500,000. Town Engineers are completing the final engineering on the project and it is proposed to be bid out in September, with construction to begin possibly in late fall 2007. WCIEDD staff wrote the successful grant application for this project.

- Staff continues to administer and work with the Town of Mecca and Mecca/Wabash Twp. Vol. Fire Dept. in completing their CFF funded new pumper/tanker truck. Staff has submitted the claim voucher request to the State in order to pay for the chassis of the truck, which has been delivered to the factory for assembly.

Putnam County

- Staff discussed options for funding infrastructure improvements with the Town Council President of the Town of Fillmore. Also discussed were the Town's current fiscal realities.
- Staff received notice that the Town of Bainbridge's 5 Year Master Park Planning Grant Application has received CDBG funding to complete, the total project costs is \$22,000 with the CDBG grant totaling \$19,800. Staff wrote the planning grant application for this project and will assist the community on completing this plan. The community has received notice to proceed and has the ability to enter into contracts for professional services for this project.
- Staff continues to work on the Putnam County Pre-Disaster Mitigation Planning Project. Staff continues to compile information to be included in the plan.
- Staff continues to assist the Fillmore Volunteer Fire Department on completing an income survey to be eligible for the CDBG program.
- Staff continues to work with Town of Russellville on their proposed water improvement project. Staff will be helping the community re-certified their income survey in order to remain eligible for the CDBG program for an additional 2 years. Staff is also assisting the community on efforts to fund and finance this project.

Sullivan County

- Staff continues to assist the Sullivan County Community Hospital as it evaluates options for financing a proposed development project. Staff has been working with USDA and several other financial resources to identify sources of financing for the project.
- Staff also is assisting a county developer in analyzing an environmental assessment that was recently completed for the Smith Elevator Site in the Town of Shelburn. A recent meeting involved a discussion of potential liability and site remediation. Staff is trying to resolve all environmental issues so that the site can be acquired and redeveloped.
- Staff met with the new Town Council President for the Town of Shelburn to discuss pending project and future plans for the town. The Town Council

President also requested that WCIEDD pursue a housing rehabilitation for the town in November.

- Staff responded to three industrial prospects in the month of August.
- Staff continues to administer the Shelburn Stormwater grant project. Construction has begun and staff is coordinating with the contractor to meet the CDBG labor standards requirements. The Town received \$500,000 in CDBG funding for this project in the summer of 2006.
- Staff continues administration on the Hymera sewer project that was funded through the CDBG grant program. Staff attending and conducted the pre-construction meeting for this project. Construction is estimated to begin at the end of the Summer 2007. Staff assisted the community in receiving \$500,000 in grant funding to help complete the proposed \$1.6 million project.

Vermillion County

- Staff continues to work on the PDM project for Vermillion County. Staff continues to work on collecting documentation to include in the plan.
- Staff continues to work with Hillsdale Vol. Fire Department Treasurer on a community development project the Department would like to pursue. Staff continues to advise the department officials on possible funding options to complete their projects. Staff is working to define the income survey area and generate a household list.
- Staff met with St. Bernice Fire Department members to discuss possible projects for the department in the near future. Staff assisted in providing funding and financing options for various projects. Staff will continue to work with the department in order to help complete their list of items.

Vigo County

- Staff continues to provide advice to the Town of West Terre Haute as it moves toward initiating a storm sewer project. Staff issued an RFP for financial services for the project and is coordinating USDA funding and a possible CFF project to provide financing for the project.
- Staff continues to move the WTHRC toward initiation of its Housing TIF project. The project will encourage a significant redevelopment project in the southern portion of West Terre Haute.
- Staff provided information pertaining to a major ethanol plant development project to the Vigo County Board of Commissioners President. Staff had been working with company for several months and when no sites could be optioned

within Sullivan County the company chose to locate in Southern Vigo County. Staff provided in-depth information to the THEDC as requested by County officials for further action.

- Staff continues to work on Nevins Twp. income survey project it is anticipated that the survey will be complete in the Spring of 2007. Staff is also assisting in efforts to get a water study completed for the Township. The Vigo County Commissioners have committed money towards assisting in the completion of this plan. The engineering firm of Hannum, Wagle and Cline of Terre Haute have been hired to complete the water study for the Township.
- Staff continues to work on the Pre-Disaster Mitigation Plan for Vigo County. Staff continues to gather information that will be included in the plan.
- Staff is assisting the Town of West Terre Haute with the Environmental Review for the upcoming storm water improvement project. Staff has began the process and is receiving comments from the various agencies.
- Staff has been assisting the Shepardsville Vol. Fire Department on a proposed new vehicle for the Department. The Department has decided to pursue a new engine for the Department due to the fact that IOCRA has determined rescue vehicles are ineligible for the CDBG program.

AREA: Administration-Aging & Disabled Programs

STAFF: Gloria Wetnight, Patty Cannoy, Kathy Adams

- Gloria will be attending the Wabash Valley Community Summit on Aug. 29th at ISU. This summit is a joint event put on by United Way of the Wabash Valley and Indiana State University.
- Gloria represented the agency at a Health Fair at Northview High School on Aug. 24th.
- Gloria and Patty assisted the West Central Nutrition Program by delivering meals on the Dreiser Square routes on Aug. 22nd. Connie assisted as well.
- Patty participated in the Community Fair of the Pfizer Pfamily Pfun Day at Sullivan Lake on Aug. 19th. Several social services and organizations were requested to set up booths and distribute information to retirees, employees, and their families.
- Gloria provided an overview of the agency to Frisse, Brewster Law Office staff on Aug. 17th.

- Gloria presented information about Aging and Disabled Program and volunteer opportunities to the ISU Lincoln Leadership Community Students on Aug. 16th at the ISU Field Campus.
- Kathy attended EXCEL training on Aug. 14th.
- Patty submitted *OLDER Living* on time for August.
- Patty met with Lynn Lewellyn, Editor of The Brazil Times on Aug. 6th to discuss changes in *OLDER Living*.
- Gloria provided assistance with Medicare Part D to a consumer on Aug. 2nd.
- Patty attended a seminar on Generational Poverty in Lafayette on Aug. 2nd
- Gloria assisted Dana with the end of the fiscal year closeout reports.
- Patty is working on the Senior Games Wellness Expo which will take place on September 13th & 14th in the Terre Haute Family Y and Fairbanks Park. Westridge Health Care will be providing a cold lunch on Thursday (09/13) for participants and volunteers.
- Patty is working on a feature article on Caregiving with a “local” flavor for *OLDER Living*. She has interviewed two families who receive services through Area 7. She is planning to interview at least one more family that receives services through Area 7 and one family who is caregiving but not receiving any outside assistance.
- This month’s *OLDER Living* feature: Senior Games Wellness Expo.

Meetings:

ADRC meeting – Merv & Gloria, Aug. 7th

Budget meeting – Merv, Gloria & Dana, Aug. 15th

I4A meeting – Gloria, Aug. 10th

Area: Information and Assistance

Staff: Yvonne Spittler and Glenda Parks

- August 7th attended regular ADRC meeting and we committed to working with WICAA to try and provide more ramps for needy people.
- August 16th this will be our first meeting with WICAA concerning the ramp project we hope to do with them.

AREA: Senior and Disabled Transportation
STAFF: Sheldon Boyer

TITLE III UNITS 869
SSBG UNITS 97 ADULT DAY/23 MEDICAL/8 PERSONAL
CHOICE UNITS 32 ADULT DAY

RIDE SOLUTION UNITS 230
TOTAL UNITS 1259

DONATIONS FOR TITLE III	\$1542.75
REIMBURSEMENT FOR TITLE III	\$833.33
EXPENSES FOR TITLE III	\$10874.19
REIMBURSEMENT FROM SSBG	\$0.00
EXPENSES FOR SSBG	\$1661.53
REIMBURSEMENT FROM CHOICE	\$0.00
EXPENSES FOR CHOICE	\$0.00
EXPENSES FOR RIDE SOLUTION	\$1469.70

RURAL TRANSPORTATION APRIL REPORT

RIDES 250 FULL FARE/385 SR -DISABLED(TIII SUBSIDIZED)

SEE ATTACHMENTS FOR BREAKOUT

FARES \$750.00 (\$3.00 EACH)

EXPENSES FOR RURAL TRANSPORTATION	\$6495.93
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EXPENSES WILL BE PAID THROUGH COUNTY COUNCIL GRANT AND
FEDERAL 5311 GRANT

AREA: In Home Services

STAFF: Lesley Rowe, Patty Butterfield, Linda Chesher, Becky White, Case Managers

Waiting List Information:

CHOICE: 172

Aged and Disabled Waiver: 0

Home Health Aid: 144

Homemaker: 247

- Staff assisted with training the new ADRC Coordinator who joined our staff on August 13, 2007.
- Staff attended an ADRC meeting on August 7 to review policies and procedures in order to be certified as an ADRC.
- Staff met with Patty Johns from Western Indiana Community Action on August 16, 2007. She is their Volunteer Coordinator and would like to start a new program to assist clients with obtaining ramps. She is working with Rose Hulman, who will be the ones to design the ramps. She is seeking donations of supplies and also volunteers.
- Field Staff Meeting was held on August 17, 2007 at the VCPL. Diane Brenton from Meadows Home Health Care attended to present her agency's services. They currently have a VA grant that will assist veterans with in home services.
- Lesley met with the Vista Care Hospice administrator on August 21, 2007 to discuss service delivery when both of our services are in the client's home.
- Lesley, Patty, Tammy Bettis, and Roberta French traveled to Greencastle on August 22, 2007 to meet with staff at Asbury Towers. They are having difficulty with being Medicaid certified Nursing Facility and a Medicaid Waiver Assisted Living. FSSA employees Brenda Hogan and Ave Taylor attended the meeting to assist with the training.

AREA: Nutrition

STAFF: Chris Mangia

- There were meals served in July 12,652 with 21 serving days. The following meals were served: congregate = 5,593; home delivered = 4,874; SSBG = 324; CHOICE = 394; MW = 826; Family Caregiver = 429; McMillan = 212 with an average donation of \$. 90.
- Shirley turned in her resignation on August 14. During her absence Connie, Kathy and Linda continue to be very helpful in covering her workload.

- On August 21, worked with Judy from Fox Canteen and Dr. Lynn Duerr, RD from Indiana State University to work on the menus for October.
- Gloria, Patty, Connie and Kathy have all helped to deliver meals for the two Drieser Square driving routes during this month.
- Advertising for the Drieser Square 2 driving position. Dianna Day, the recently hired driver for this route resigned due to gas and car repair expenses. We also received the resignation of the Garfield 3 & 4 driver, whose position will also need replacing.

Meetings Attended:

August 3 – LCC Executive Meeting

August 15 – LCC Council Meeting

Waiting List for Meals

Clay-0

Parke-0

Putnam-2

Sullivan-0

Vermillion-0

Vigo-4

AREA: McMillan Adult Day Service

STAFF: Margaret Scott, Ruth Krout, Debi Davis, Sarah Smith, Teri Lankston

- July attendance averaged 12 clients per day.
- Margaret will attend the Wabash Valley Summit at ISU on Aug. 29th.
- McMillan will host the district Indiana Activity Directors' Association meeting on Aug. 28th.
- Margaret will be speaking at the worship services of Memorial United Methodist Church on Aug. 26th. This is the 3rd time Margaret has spoken to their congregation.
- Instructor Linda Behrendt from ISU toured the center on Aug. 24th. She hopes to place students here from her community service class.
- Debi attended the ISU Americorp meeting at Clabber Girl on Aug. 23rd. McMillan hopes to have an intern from Americorp this semester.
- Girls' Night Out at the Olive Garden—staff were treated to dinner by former client Sis Alloway and husband Roy on Aug. 22nd.

- Jack Shannon and Clyde Krout of the Wildfire Band held a fundraiser for the Center at Pizza City on Aug. 17th. This is the 2nd event they have performed to benefit McMillan. Their goal is to raise \$1,000 over the next few months; to date, they have \$337.50 of their goal.
- Catered events: Aug. 13th – NTHCC Red Hat Club, dinner for 10

Alzheimers Support Group

--Aug. 1; 10:00 – 11:30 a.m. meeting, McMillan, Margaret Scott led the meeting

--Aug. 2, 7:00 – 9:00 p.m. meeting, McMillan, Margaret Scott led the meeting

Meetings

--McMillan Advisory Board – Aug. 21st